



Society of Genealogists

Annual Report & Financial Statements
for the year ended 31 December 2017



Society of Genealogists

Founded 1911

A Message from the Chairman

2017 has been an exceptional year for the Society of Genealogists, with several long-term projects coming to fruition, as well as many exciting new initiatives. Now that the Society's financial situation is more stable, we are delighted to be able to invest in our services and provision for the future, so that we can reach even more members, and support all those who wish to research their family history.

Thanks to the hard work of the CEO, June Perrin, and her staff, the website has reached its next stage, which has transformed the Society's outreach significantly, especially through the launch of the brand-new online courses. These engaging and informative courses are free to members, and include a comprehensive beginner's course. Many more online courses will be added in the coming months. Our in-house courses and lectures are as popular as ever, and there have been many fascinating additions to the programme, including walks and visits to places of historical and genealogical interest. This year's highly successful Family History Getaway featured the lives of Irish ancestors. The SoG also played a prominent role in the final *Who Do You Think You Are?* Live event in Birmingham.

There have been significant additions to SoG Data Online, such as poll books, monumental inscriptions and parish records, the details of which are shared in the regular newsletter, as well as in *Genealogists' Magazine*. Major projects have included the digitisation of the Great Card Index.

At Charterhouse Buildings, there have been some very positive changes, including a complete refurbishment of the ground floor, providing a pleasant and comfortable environment for family history researchers. An additional

room was created to house the London FamilySearch Centre microfilm collection, which comprises some 60,000 microfilms. This important collaboration has increased the number of visitors to the SoG library and enabled members to access these valuable documents on site. We were also delighted to welcome the Jewish Genealogical Society of Great Britain's library into our building. This has been a wonderful opportunity to work together to protect and preserve our shared interests.

We are fully committed to finding the best options for all family historians, whilst offering members excellent value for money. The Members' Area of the SoG website adds many new opportunities for researching, learning and sharing with others. A new membership structure has also been introduced to enable those who cannot access the library to benefit from our online services. Members can now choose between full and associate membership. This enables us to reach a wider market and welcome members from other places, as well as serving to ensure that our library remains open for all those who wish to visit.

The excellent initiatives that have been introduced during the past year will strengthen the Society of Genealogists' provision of outstanding services and vital support to family historians of every level, and from all over the world. On behalf of the Board of Trustees, I would like to thank the staff, volunteers and members, whose invaluable contributions and support have made these changes so successful. It is through the dedication of all members of our SoG community working together that we have achieved so much and that we can be confident that the Society of Genealogists will continue to flourish in the years ahead.

Angela Buckley

Chairman

Society of Genealogists

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Governance

Patron

HRH Princess Katarina of Yugoslavia from 25 June 2013

President

Patric Dickinson, LVO, MA, FSG, Clarenceux King of Arms 2010–

Vice-Presidents

From 24 June 2014

William Bortrick

Dr Colin Chapman, FSG

Miriam Margolyes, OBE

Sir Mervyn Medlycott, FSG

W. David H. Sellar, Lord Lyon King of Arms 2008-13

Dan Snow

The Rt Hon Lord Sudeley, FSA

Reference and administrative details and advisors of the group.

Registered office: 14 Charterhouse Buildings, Goswell Road, London EC1M 7BA.

Auditors: Richard Place Dobson Services Limited, 1-7 Station Road, Crawley, West Sussex RH10 1HT.

Bankers: HSBC, The Helicon, 1 South Place, London EC2M 2UP.

Solicitors: Field Fisher Waterhouse, 5 Vine Street, London EC3N 2AA.

Staff

Constitution & Organisation

Constitution

The Society of Genealogists is a company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association. Charity number 233701. Company number 115703.

The Board of Trustees

For the purposes of charity law, a Board of Trustees are directors of, and administer the charitable company. The Board consists of up to 10 members who receive no emoluments for their service. As set out in the Articles of Association, the trustees are elected by the charity's members, serving for a term of three years and for a maximum of two successive terms. These trustees have the power to appoint an honorary treasurer and an honorary solicitor, who ex-officio serve as members of the Board. No honorary solicitor has been appointed for many years. The trustees also have the power to elect any eligible member of the Society to the Board to fill any casual vacancy arising between one Annual General Meeting and the next; any person so elected shall retire at the AGM next following their election but shall be eligible for re-election. The trustees serving during the year 2017 and up to the date of this report are listed on pages 5 and 6.

Committees

The Board of Trustees appoints other committees and working parties as it considers expedient from time to time. During the year there were three Committees; Business, Enterprises and Finance Committees. A full list of members of committees for the year 2017 is given on page 6.

A Chief Executive Officer is appointed by the Trustees to manage the day-to-day activities of the charity.

Management team

Chief Executive Officer: June M. Perrin

Head of Library Services: Tim Lawrence, BA to March 2017,

Francisca Mkandawire from July 2017

Genealogist: Else Churchill, BA (Hons), Dip Lib

Administration

Finance Manager (part-time): Tim Hillyer

Membership Officer: Melanie Skinner

Events Co-ordinator: Lori Weinstein

Events Assistant (part-time): Catherine Hopkins

Accounting Assistant (part-time): Elizabeth Little

Genealogy

Genealogy Assistant (part-time): Virginia Gilman

Library

Deputy Librarian: Claire Bullen, BA

Library Assistant: Nick Fogg, MA, Dip Lib to July 2017

Cataloguer (part-time): Angela Thomson, BA, MCLIP

Reception/Bookshop

Assistant (part-time): Ryan Adams to September 2017

Assistant (part-time): Jack Sharp from January 2017

Assistant (part-time): Catherine Hopkins

Assistant (part-time): Gary Taylor-Raebel from March 2017

Volunteer Manager: Gary Taylor-Raebel from October 2017

IT Manager: Chris Mappley

Society of Genealogists Enterprises Limited

Chief Executive Officer: June M. Perrin

Graphic Designer: Graham Collett

Saturday Assistant: Catherine Martin to April 2017

Directors & Trustees

Profiles of the Board of Trustees during 2017 to the date of this report

Mark James Ayre, FRSA. Mark has been a member of the Society of Genealogists since 2012 and joined the Board of Trustees in January 2014. He is the Managing Director of a UK company providing bespoke services arranging cultural and heritage visits to the British Isles. His interest in genealogy began while listening to his grandfather's stories as a child. He is particularly interested in architecture and history, and enjoys adventure training, skydiving and travel. Mark resigned in March 2017.

Amelia Bennett. Amelia has been a member since 2011. She volunteers in the Library and at external events. She is an experienced genealogist who has been researching both personal and others' family history over the past twenty years. Amelia is active within the UK and international genealogical community. Within her professional life, as a nuclear safety engineer, she has been involved in strategic planning and can evaluate and analyse complex information. She has experience of problem solving, budgeting, marketing and networking.

Mrs Angela Buckley. Angela has been a member since 2009. Angela is a freelance writer specialising in social and family history. She publishes articles regularly and a related blog. She has just written and published her first book and is now working on the second. Angela spent ten years teaching French and Spanish in a large comprehensive school. As Head of Modern Languages she managed the faculty for four years. Subsequently she worked as Lecturer in Languages Education at Oxford Brookes University and King's College London. Angela currently serves as the Society Chairman.

Tom Coppin. Tom has been a member since 2017 and was elected to the Board at the July 2017 AGM. He is IT Director of WGC, the UK's leading hospitality facilities management company. He is a very experienced IT manager, including web-based system building, IT project management and revenue/profit generation. Tom is very keen to support the SoG with ongoing online development.

Laura Doyle. Laura has been a member since 2013 and was elected to the Board in June 2016 after being co-opted in April 2016. She has a keen interest in genealogy. Head of Investor relations at L&G Laura is a qualified chartered accountant. She is a self-motivated, innovative project manager with a strong background in financial modelling and due diligence. Laura is a welcome addition to the Board and currently serves as the Society's Treasurer.

Rob George. Rob became a member in 2017 and was elected to the Board at the July 2017 AGM. He is Head of Corporate Services at the RSPB, where he manages legal, information and library services. He works closely with the Charities Commission. His key skills and experience include marketing, publicity and promotions, product development and strategic management. Rob also has experience of publishing and has worked for Cambridge University Press.

Sandra Guilford. Sandra has been a member since 2010; she has a diverse background, training first as a classical musician before becoming a biochemist. For many years she has been teaching or directing research in various universities. Sandra was a granddaughter of four immigrants to the US who left the Carpathian Mountains around 1900, who, roughly 80 years later, migrated in the opposite direction, to the UK. When she was a university student, she extracted facts and stories from her grandmother about the lives of two of the four families in Europe set on the path of a serious genealogical interest. Sandra was elected to the Board of Trustees on 24 June 2014. Sandra's term ended in July 2017.

Sue Hourizi. Sue became a member in 2000 and elected to the Board of Trustees 2005-08, and re-elected in 2013. She has been involved in family history since childhood; and while working in North Africa co-organised an oral family history programme in the early 1960s. Her professional background is in secondary school language teaching, from which she retired as a Head Teacher. She has been researching in the SoG library since 1990 and since 2000 has been a member of the Education Committee and a volunteer in a number of working groups connected with it including the telephone help-line. Sue currently serves as Vice-Chairman of the Society and on the Business and Enterprises Committees.

Edward Percival. Ed has been a member since 2016 and was co-opted to the Board in March 2017. Ed is the Managing Director of Charity People and has assisted enormously in placing new people with vital skillsets on the Board of Trustees. He is a proven, MBA-qualified, commercially-oriented leader who has driven change across charity, travel, retail, research and IT. He has extensive marketing experience with particular skills across digital and social. He is comfortable with both devising strategy and making things happen.

Mrs Diana Swinfield. Diana has been a member since 1998, she has a background in banking, local government, education and retail and was clerk to the governors and office manager at a school. She became interested in family history about sixteen years ago and has been involved with the Society as a volunteer for the past ten years. Diana has worked as a professional genealogist since 2006. Diana's term ended in July 2017.

Janice Tullock. Janice became a member in 2017 and was elected to the Board at the July 2017 AGM. She is a professional heritage and archives consultant. She has worked extensively with archives, museums and libraries, including Manchester Archives+. Janice offers support with strategic planning and management, audience engagement, fundraising advice and training in archive administration. Janice is very experienced and has many contacts in the wider archives and heritage community.

Dr David Wright, FSG. David has been a member of the Society for nearly 40 years, joining in 1976, and was elected a Fellow in 2009. A classical scholar, and a professional genealogist and historian, he has lectured widely on genealogy and written several books on the subject. He still teaches Latin and palaeography. He has compiled the London Probate Index 1750-1858, the West Kent Probate Index 1750-1858, and the East Kent Burial Index 1813-1841. David was elected to the Board of Trustees on 24 June 2014.

Trustee Recruitment, Inductions & Training

The Society's Governing documents require all Trustees to become a member once successful in applying for Board membership. By not having to be a member for a requisite time in advance it means particular skillsets e.g. marketing can be advertised far more broadly.

Whilst recruitment traditionally took place via the main instruments of communications with members i.e. the *Genealogists' Magazine*, the website and on the notice boards in the Society we have now actively approached organisations where skilled people put themselves forward for positions on the Board. For some years we had large gaps in the skills required on the Board but no-one from the membership put themselves forward. Last year's process was enormously successful and in addition to committed genealogists we boosted the skillsets needed with marketing, IT development, archive strategy, fundraising and business strategy. We found the majority of the candidates had an active interest in genealogy too (hence their applications). We now carry out an audit of skillsets when considering any gaps for new applicants. Applicants wishing to put themselves forward are invited for an interview and fill in a form to ensure they satisfy the criteria of Trustee along with a 200 word CV. Formal election takes place at the Annual General Meeting where all members have a right to vote.

The Society accepts it requires a good cross section of skills on its Board of Trustees to cover all the areas the Charity encompasses. Previously this has been carried out informally but in 2006 attention was paid to formalising processes to ensure there are no major gaps in necessary skillsets and that all Trustees are aware of their responsibilities. Formal Interviews were held with all Trustees to assess their knowledge of the Society, the charity sector, the companies sector (all Trustees are also Directors as the Society is a Company Limited by Guarantee) and to assess their skill sets. A checklist was produced of documents to be issued and discussed as well as a skills audit to be completed. New job profiles were agreed and issued for the Chairman, Vice-Chairman, Treasurer and Trustees and issued to all. Ongoing it has been agreed any applicants from prospective Trustees shall be subject to a formal interview process to assess suitability in filling any specific skillset gaps on the Board. This process is currently under review to ensure it is still adequate for our needs.

To assist ongoing awareness Trustees receive any updates received from the Charity Commission etc. The Trustees employ a full-time Chief Executive whose job it is to ensure any arising issues are highlighted to the Trustees. Training is continual as needs arise.

New Trustees have an induction on all areas of operations and to assess the new skill sets being added to the Society. The whole process is another useful tool to aid focusing on the well being of the Society.

Business, Enterprises & Finance Committees

During 2017 and to the date of this report

Business Committee: Amelia Bennett, Else Churchill, Laura Doyle (Treasurer), David Horwill, Sue Hourizi, Tim Lawrence to March 2017, Francisca Mkandawire from July 2017, June Perrin (Chairman), Nicholas Spence, FSG, Mrs Diana Swinfield to July 2017 and Marcus Turner.

Enterprises Committee: Dr Nick Barratt to July 2017, Angela Buckley from July 2017, Sue Hourizi from July 2017, Dr Hugh Guilford to July 2017, June M. Perrin (CEO, Company Secretary) and Dr Richard Sturt, OBE (Chairman).

Finance Committee: Laura Doyle (Treasurer), Angela Buckley (Chairman), June Perrin (Chief Executive) and Tim Hillyer (Finance Manager).

Society of Genealogists Enterprises Ltd

Directors of SoG Enterprises Limited during the year and to the date of this report

Dr Nick Barratt to July 2017, Angela Buckley from July 2017, Sue Hourizi from July 2017, Dr Hugh Guilford to July 2017 and Dr Richard Sturt, OBE (Chairman).

Company Secretary: June M Perrin.

Strategic Overview

Present

During 2017 the Strategic Review for 2017-2020 was completed and uploaded to the website. Further development via surveys was hoped for but due to staff changes in the Library (which was the next phase we wanted to concentrate on) and with all the changes we undertook during the year this had to take a back seat.

The new Members' Area was finally launched and now holds our new online learning centre along with other additions for members. Members will now have access to online learning modules of varying types. This all happened at the end of 2017 and it now paves the way for us to commence marketing in 2018.

In conjunction with this we created a split membership system. Full Members have all have online and onsite facility access whilst the new Associate Members have only online access. They will all benefit from the new Members' Area with the free learning modules, offers etc.

In fundraising, bequests continued to come in, along with the regular donor and Friends' initiatives. The time has still not been right for a pro-active campaign but we hope to address this in 2018 if the new GDPR allows it.

Partner service provided data licences continued strongly in 2017. Our programme to add to our own data stalled due to software problems and staff changes. This has now been addressed and 2018 should show significant improvement.

Plans were agreed with the developer of the flats on the top of the Society. At the time of writing this report they have yet to be formally lodged with Islington Council. So we are still looking at a time period to complete of 24 to 36 months.

Operational focus in 2017 was actually in the main outside of the Business Plan as we were presented with the opportunity to take in the Family Search Centre (based at Kew) collection of 60,000 microfilms. This necessitated moving offices, creating new areas, new cloakroom etc. We took the

opportunity to improve the communal areas for members. This, in addition to the Jewish Genealogical Society of Great Britain moving in with us at Charterhouse Buildings, created a lot of extra work that had not been anticipated but we felt it right to be flexible with our plans to accommodate everything.

In 2017 the Society has:

- Completed phase 2 of the website to bring about better Membership facilities.
- Continued the Friends of the Society and the Fund for the Future initiatives.
- Created a new accounts office and new cloakroom facility.
- Accommodated some 60,000 new reels of microfilm in the old accounts office and cloakroom.
- Built on its extensive education programme including the new online learning modules.
- Created a new split membership system of Full Members (including access to the Library facilities) and Associate Members (online access only with discount to Library access).
- Continued to add to the vast array of resources in the Library with new special collections arriving almost weekly
- Carried out a staff review (prompted by the vacant Head of Library Services post). This resulted in the creation of a new post of Volunteer Manager but also unfortunately led to the redundancy of one of the Library posts.
- Monitored its activities via its Key Performance Indicators and monthly management accounts.

Future

2018 will be concentrating on membership, marketing and raising the profile of the Society.

We will build on the free learning modules in the Members' Area to include a Beginners Course.

Other courses will be added and we hope to start with an Intermediate course (this one will be a paid for course as opposed to free but we expect it to be good value).

We will be setting up a specific Membership Development Working Group to ensure the marketing campaign is tailored for new Memberships.

We will also be setting up a Fundraising Development Working Group.

The Society will recommence its liaisons with the members on the future of the Society. This will be by a variety of methods including specific surveys on Education, Library, online facilities and any other specific areas that need to be covered.

The Society will continue to prepare itself to embrace any opportunity to widen its delivery of genealogical knowledge and material.

Objectives & Aims of the Society

The objectives and aims of the charity are to promote, encourage and foster the study, science and knowledge of genealogy. The Society's principal activities in achieving this aim continue to relate to education:

- maintains the foremost specialist library in the country
- provides a comprehensive programme of lectures, tutorials and courses
- publishes textbooks and indexes of genealogical material
- maintains co-operative relationships with allied organisations
- lobbies government and other relevant organisations on behalf of the genealogical community

The objectives we set ourselves for the year were to increase membership numbers, to increase lecture delivery, to increase accessibility to material by increasing data on-line, to continue providing excellent customer service, to improve accessibility by ensuring prompt cataloguing of library material and to follow a strategic plan with income generation as its major component, albeit recognising that cost control had to be a short term aim to ensure the Society re-enters a break even position.

Achievements & Performance

Detailed descriptions of the different departments' performance are made throughout this Annual Report. However, the Trustees recognise the need to have some Key Performance Indicators to assess whether the Society is achieving its Objectives.

The following Key Performance Indicators were approved and instigated in 2015. An assessment is made each year on the continuing suitability of the Indicators and the Trustees monitor them regularly.

We were again bullish on the KPI for Membership in 2017 as we fully expected our membership area on the website to be completed (when a major marketing campaign could be undertaken). Unfortunately events overtook us with both software and all the other tasks we had, unexpectedly, to do. With little marketing the numbers are to be expected. The website was completed towards the end of the year and marketing will now take place along with a new Membership Development Working Group.

Lectures have again had a very good year despite a slight downturn in the week long summer school. All the onsite courses have been very well subscribed as demand is still increasing. The increase in lecture attendance is positive. We have commenced some free online education modules and will be adding to these with new paid courses.

Data Online had two major setbacks this year. Problems with the software meant months of work reloading data sets and a change in staff meant our key data uploader was lost. It has taken some time but uploads have now recommenced.

Customer Care surveys continued and useful feedback comes from them to enable us to improve services. Complaints have been very low, in fact we have had a lot of positive feedback in the improved look and feel of the building. Due to all the work the Library user group did not commence but will be launched in 2018.

Our main cataloguing continues to go well and the backlog is visible on the catalogue. Although all the items are not on the open shelves the Library staff can issue items as requested. Displaced material from the Winter Palace is gradually finding a home thanks to volunteers, the cataloguer and the library staff.

Bequests have been very helpful in 2017. Thanks go to our Legacy benefactors, Friends, Fund for the Future donors and all general donors for their continued support.

Key Performance Indicators:

Department	Objective	2016	2017	Target	Variance
Membership	To raise numbers by 800	9,314	9,187	10,114	-9.16%
Lectures	To achieve £40,000	£40,406	£39,368	£40,000	-1.58%
Lectures	To achieve attendance of 2,500	2,614	2,816	2500	+12.64%
Data On-line	To add at least 500,000 names/images	547,473	104,778	500,000	-79.04%
Fundraising	To raise £56,000	£58,396	£63,355	£56,000	+13.13%
Customer Care	To achieve 95% satisfaction rate	98%	98%	95%	+3.0%
Cataloguing	To ensure material is catalogued within 3 months of receipt	Dec 2016	Dec 2017	Sep 2017	+3 months

Another mixed and very busy year but ending on a high note again. 2018 will see huge improvements in services and a concentration on marketing and income growth.

Public Benefit

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

The purpose of the Charity is encapsulated in its objects to make available its resources to as wide an audience as possible, to encourage the study of Family History. One excellent example is the free Open Access area which provides a good resource to newcomers in starting their educational journey. By reading this report it will be clear what wide services the Society offers to ensure all the public can benefit from its services. The membership fees are kept as low as possible and membership is still available for the equivalent of only just over £1 per week.

Risk Statement

The Society recognises that it has a responsibility to manage risks effectively in order to control its assets and liabilities, protect its employees and community against potential losses or against obstacles in the way of achieving its objectives. The Trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage and minimise those risks.

The Library

2017 was a time of change for the Library. We said a sad goodbye to Tim Lawrence, Head of Library Services, and Nick Fogg, Library Assistant. Francisca Mkandawire joined us as Head of Archive and Library Services and Gary Taylor-Raebel as Volunteer Manager.

Despite the changes we could not rest on our laurels as we accepted some 60,000 films from the LDS. After much planning and major refurbishments the microfilms were transferred from the FamilySearch centre at the National Archives to the Society of Genealogists. The physical unloading and sorting of films into new cabinet storage area was undertaken by a team of volunteers under the supervision of Dr and Mrs Swinfield over the two hottest weeks of the summer. Many of these volunteers later became part of the team working regularly in the lower library helping to retrieve these items for users.

The Society has now gained affiliate library status with FamilySearch which in addition to exclusive use of microfilms allows access to digital images created by FamilySearch, whose digitisation programme is progressing with speed. Regular training sessions for volunteers and users have been held over the year.

We continued to find permanent homes for material from the Winter Palace and the majority of this is now in place.

We will be looking to increase the accessibility of our collections online. To this effect, we are working with our new Volunteer Manager to recruit more volunteers for scanning, checking and editing scanned images, and also uploading images to SoG Data online. This will enable our users to have more material available online in the event that they are unable to physically visit our library. Please let us know if you would be interested in helping with any of these tasks.

We welcome all who are able to come to our library in Charterhouse Buildings for research and to use our facilities as we offer many more records within the library than are available online. We had a number of groups that visited in the past year, such as the U3As, along with family history societies. We look forward to seeing many more family historians in 2018.

Acquisitions

The Society continued to make additions to the Library through donations from members and friends. We are indebted to our well-wishers who continuously contribute to the enrichment of our collections. We are very grateful to all those individuals and organisations who have donated material to the library in the past year. Thanks are also due to Findmypast and Ancestry for providing access to their websites from the Society's library.

A complete list of all items accessioned in 2017 can be found in the *Genealogists' Magazine* and they are all shown on the catalogue. The Library catalogue holding is now standing at 149,608 items.

In addition to the book stock, 25 Special Collections were received from members and friends and 1,283 documents were added to the Surname Document Collection over the course of the year.

In the summer of 2017, the Library received nearly 60,000 microfilms from the London FamilySearch Centre, which greatly enhanced our collections of parish registers, probate records for England and Wales, Irish GRO records, overseas and Jewish records. As these microfilms are on closed access, members and readers must request the films. The library issued 701 films to 201 members in a period of five months from August to December.

Since we attained FamilySearch affiliate library status, visitors to the library have the additional option of viewing the microfilms that have been digitised online.

Our own microfilms are on open access and we do not keep statistics for their use.

In addition, we continue to offer access to the following subscription websites in the library:

- British Newspaper Archive
- Ancestryinstitution.com
- Findmypast.co.uk
- MyHeritage
- Familyrelatives
- National Archives - Discovery
- Oxford Dictionary of Family Names

Library usage

The library collections were well used by members and day visitors and the following items were asked for at our counter desks:

Microfiche	871
CDs	164
Document Collection, Special Collections, Roll & Sheet Pedigree	409
Store A	133
Shelf 9	33
Maps	24
Memory stick and digital camera permits	151
LDS Films	701
Total	2486

The number of people consulting the main book collection and our collection of films was not monitored as it is on open access.

Cataloguing

At the end of the year there were 1,986 items shown as 'available on request' (down from 2,376 in 2016). These can be consulted by filling out a closed access slip in the normal way.

Projects

Current indexing projects include the following:

- Business index
- Poll books
- Indian monumental inscriptions
- Memorial Cards Index
- BMSGH certificates
- Great Card index
- 1831
- Birth Briefs

Open Access area

The Society's Open Access area continued at the front of house to aid people getting started online.

Membership

Membership at the end of 2017 was 9,187 (9,314 - 2016). The overall decrease in membership by 127 was not unexpected due, yet again, to no marketing being carried out. This was down to the Members' Area of the website not being ready until the end of the year.

We are addressing this with the creation of a new Membership Development Working Group. The Group will develop a plan to widen membership by several different avenues including the new Associate stream.

2018 will see the Marketing campaign commence along with any initiatives from the new Development Working Group.

2017 saw the change to the structure of membership to tie in with the new facilities now available online. We now have a Full Membership which includes access to all the facilities both online and at Charterhouse Buildings. The new Associate Membership is for access only to facilities online; data, learning modules, guides etc.

Membership fees have been increased by a nominal £1 to £56 for 2018 for Full Members prior to 19 September 2017. New Members pay £80 for Full Membership and £56 for Associate Membership. Day entry fees remain at £5 for two hours, £10 for four hours and £18 for a day. Associate Members receive 50% discount on the four hour and day rates.

Publications

The *Genealogists' Magazine* continues to be edited by Michael Gandy. Graham Collett continues to work on production and graphic design.

Publications have continued but due to workload we didn't manage to publish any new SoG titles in the *My Ancestor ...* series, though some were reprinted and editing is ongoing for new publications. Existing titles continue to be edited as e-books for downloads from Amazon.

The e-newsletter, launched in 2016, continues to receive good feedback. A special edition was produced for the launch of the online Members' Area. This e-newsletter is a monthly publication.

Electronic Publishing

Due to problems with software that meant months of work reloading databases and changes in staff, very little was added to the data collections online in 2017. This has now been addressed and uploading has recommenced in 2018.

Work has continued to digitise collections on site. Volunteers have continued to scan and index material and we are looking to work through all the images that were scanned to be categorised and made available online on our website.

A complete listing of all the material now available can be found at <http://sog.ourarchives.info/bin/recordslist.php>. New material being added can be found in the Society Newsletter.

28,178 (22,925 in 2016) searches were made in our online data collections.

Communication

The Society of Genealogists' website saw the fruition of much ongoing work and major initiatives were launched during 2017. In addition to the existing online digital data from various library collections, the dedicated Members' Area of the SoG was launched on the website and has an enhanced Learning Zone with online courses, research aids, record guides and tips.

The rather antiquated Rootsweb SoG members email service which members formerly used to post questions and seek advice from one another has been beset with technical problems during the year and hence it has not been possible to establish the number of subscribers as of December 2017, (445 in 2016).

A dedicated themed member's forum, the SoG Community Hub, has been established within the Members' Area on the website to replace the e-mail list and it is expected that members will in future use the Hub for discussions on genealogy or for further education matters and seek help and advice from one another. The SoG Community Hub and email list is administered by Simon Pugh (many thanks) and the Society's Network Manager Chris Mappley who provides website technical support to SoG members. The email Rootsweb List and the Community Hub are means for members to communicate with and seek genealogy support from members. Neither are official lines of communication with the staff or officers of the Society, although some do post in a personal capacity.

Volunteers continue to support the Society's telephone genealogy advice line on Thursday evenings and Saturdays and to offer one to one genealogy consultations in the library. Jack Davies has volunteered to give one to one advice sessions on using major genealogy websites in the library on a Saturday. Further information can be found on the website.

Emma Jolly continues to edit the monthly SoG e newsletter which goes out to members and subscribers. A 'special' was also commissioned to celebrate the launch of the new Members' Area on the website. News and information is also published on the website and the *Genealogists' Magazine*.

The Society remains active on social media with the Genealogist maintaining a twitter account with some 7,500 followers. The SoG Facebook page has 3,800 followers. Thanks are due to Alec Tritton who helps administer the SoG Facebook page and to Sherryl Abrahart for her work on the SoG Pinterest genealogy pages and for helping to add web presence to our publications.

Education, Lectures, Courses & Fairs

So many members had asked if they could listen to our courses and lectures online rather than have to come to London and now this is possible through the Learning Zone on the Members' Area of the website. Currently there are free recorded intermediate level modules talks by the Genealogist with slides, student notes and exercises about record sources and techniques and these will be added to throughout the year. Work on a free online beginner's course compiled by Emma Jolly continued in preparation for a launch in the New Year with other intermediate modules to follow shortly afterwards.

The online quick record tips range from searching the 1939 register or looking for criminal ancestors online to looking for Irish wills or London ancestors. More extensive notes on record guides supplement the online tutorials. The research aids have various templates and charts for members to download.

The Society's Education Programme of lectures, seminars and courses held at the Society's premises, along with a series of popular walks and visits remains popular and are in accordance with the Society's charitable aims and objectives. Attendance figures were up on last year with some 2,816 (2,614 in 2016) although income was slightly down. This year the Summer Genealogy Getaway study week focussed on Irish research and was well attended. Other popular courses looked at the anniversary of the Reformation and Tracing Nonconformist Ancestry and the Society hosted a joint study day on Researching Indian Ancestors with the Families in British India Society and the British Library. Tutorials and workshops on using genealogy software and websites were well attended.

The Society conducted 25 regular library tours that were attended by 130 members and friends. In addition to the regular library tours, special tours were given to U3A groups from Tring, Gravesend, Thorley, Amersham and Sussex, as well as the National Trust and Richmond Local Studies Volunteer Support Group.

This year saw the completion of the Family History Skills and Strategies (Advanced) online certified course in partnership with Pharos Tutors and the first tranche of students approached completion by the end of the year. The Intermediate Level course continues.

Free talks on Using the Library, the Library Catalogue and Getting the Best out the SoG Website and Collections were given by the Genealogist. A PDF of the presentation slides can be found on the website.

External Liaison, Media Coverage & Outreach

The Society continues to represent and speak on behalf of its members and the genealogical community. The Genealogist attended a meeting with the General Register Office to assess the pilot project to produce PDF certificates and assess the enhanced GRO index.

Cordial relations with The National Archives and the London Metropolitan Archives continue and the Genealogist attended various user forums of both.

The Society hosted web developers working for the Ministry of Defence looking to assess use of the online enquiry service for modern army records. As part of the regular partnership with Brigham Young University student, Becca Curtis spent 6 weeks at the Society on a work experience programme.

In addition to regular Saturday library tours and new member orientations, the Society hosted visits from the National Trust members, Richmond Archives staff and various U3A groups. The Genealogist gave off-site talks to a number of family history societies and special interest groups including the Founders Company and was a speaker at the Buxton Family History Conference. She also spoke at two British Library study days on maps for family historians and genealogy beyond the library as part of the BL's Focus on Genealogy Day.

The Genealogist was interviewed on helping school children start their family history for the BBC Schools Service and took part in a discussion on ancestor worship on the Radio 4 programme Beyond Belief. After an interview with *The Guardian* Newspaper on double barrelled surnames the Genealogist was interviewed on the subject on BBC Breakfast Television, Radio 5 and other local stations. The Society's library was the location for filming for several of the television programme Family Secrets produced by Boundless TV and screened on the W television channel.

The Society began planning and preparations this year for a major genealogical conference on the Secret Lives of Our Ancestors to be held in Leicestershire in 2018 in association with the Association of Genealogists and Researchers in Archives, the Guild of One Name Studies and the Halsted Trust. The speakers programme was announced this year and is now online.

The Society participated as a partner in what turned out to be the final *Who Do You Think You Are?* event at the NEC in Birmingham. After 11 shows the organisers sadly brought the venture to a close. We are grateful to all staff and volunteers who worked hard for this event over the years. It is hoped the Society might take part in partnerships for future events.

The Society hosted an editor from *Who Do You Think You Are Magazine* for a feature on the Society and the library, and sponsored the annual wall chart insert in *Family Tree Magazine* which included SoG events. The Genealogist continued her regular column in *Your Family Tree Magazine*.

Premises

A major refurbishment was carried out in 2017. Nearly 60,000 films had to be accommodated from the FamilySearch Centre at the National Archives. To do this we relocated the accounts office and cloakroom. During the process of creating a new office from a part of the book shop we took the opportunity to renovate all the ground floor communal areas. We provided new flooring, new lockers and coat racks, refurbished the toilets with upgraded hand dryers and painted and decorated throughout. It was long overdue and has been well received by members, visitors and staff.

In addition to this the Jewish Genealogical Society of Great Britain found a new home with the Society. Their fine bookcases now line the common room and add a touch of gravitas to the room.

The Irish Genealogical Research Society continues to have a temporary home at the Society. These organisations are complementary to our services and we are pleased to collaborate.

The major development project planning permissions were all approved by the Society after discussion and amendments. The next stage is for them to be formally lodged for planning with Islington council.

The usual Health and Safety assessments and fire risks have been undertaken during the year and thanks go again to Frank Hardy and Tim Hillyer for their assistance. Regular maintenance continues for all standard items e.g. lift, air conditioning, fire extinguishers, fire alarms, burglar alarm etc.

Fellowship & Awards

Fellows

The Articles of Association of the Society prescribes three 'classes' of members. They are Ordinary Members, Fellows and Honorary Fellows. The constitution sets a maximum of 100 Fellows and just 10 Honorary Fellows. Those put forward for Fellowship must have been members for at least five consecutive years, but those proposed for Honorary Fellowship do not need to be members of the Society at the time of their nomination. Candidates for either honour must be proposed by not fewer than six Fellows and a secret ballot is then held among all the Fellows. Successful nominees must secure a two-thirds majority. In weighing their vote, Fellows must judge whether those proposed for Fellowship have rendered 'distinguished services to the Society or to genealogy' and whether they wish to honour those proposed for Honorary Fellowship for their 'very distinguished services to genealogy'.

There were no new Fellows announced in 2017; a change to the voting system now has the election held in November (ready for the Fellows' meeting in December). New Fellows will still be announced at the AGM.

At 31 December 2017 there were two Honorary Fellows.

Anthony Camp, MBE, 1982
Jeremy Gibson, Fellow 1963, Hon 1999

There were 73 Fellows:

John Addis-Smith, 1999
Colin Allen, 2002
Mrs Norma Allum, 1993
Michael Armstrong, 1994
Dr Morris Bierbrier, 1993
Paul Blake, 1994
Brian Brooks, 1978
Christopher Broomfield, 2007
Robert Michael Bunting, 2007
Mrs Yvonne Jean Bunting, 2002
Michael Burchall, 1975
Dr Colin Chapman, 1990
Peter Christian, 2000
Miss Lydia Collins, 2011
Patric Dickinson, 2000
Thomas Doig, 2013
Dr Andrea Duncan, 1998
Michael Gandy, 1987
Mrs Susan Gibbons, 2016
Paul Gorry, 1999
Mrs Jan Gow, 2012
Stephen Hale, 1989
John Hanson, 2005
Frank Hardy, 1998
John Harnden, 1999

Duncan Wilson Harrington, 2007
David Hawgood, 1987
Mark David Herber, 2007
Ian Jeffery Hilder, 2003
Miss Sharon Hintze, 2015
David Mervyn Horwill, 2007
Cecil Humphery-Smith, 1970
Kingsley Ireland, 1973
Keith Johnson, AM, 1992
Dr Anthony Joseph, 1970
Charles Kidd, 2000
Miss Patricia Kirkland, 1991
Brian Loomes, 1993
Mrs Susan Lumas, 1997
Miss Hilary Marshall, 2000
Sir Mervyn Medlycott, Bt, 1990
Mrs Joy Wade Moulton, 1992
Nicholas Newington-Irving, 1999
Peter Nutt, 2004
Derek Palgrave, 1982
Mrs Pamela Palgrave, 2005
Peter Park, 1989
Eric Probert, 1994
Mrs Doris E Pullen, 1992
Prof Brian Randell, 2000
Richard Ratcliffe, 2001
Dr Colin Rogers, 1986
John Rowlands, 1995
Mrs Sheila Rowlands, 1995
Malcolm Sainty, AM, 1996
Mrs Beryl Schumer, 2008
Dr Michael Siddons, 1998
Paul Floyd Smart, 1988
Nicholas Spence, 2015
David Squire, 1998
Miss Monnica Stevens, 1998
Dr Geoffrey Swinfield, 2012
Neville Taylor, 1995
Dr Stephen Taylor, 2006
Rt Hon the Lord Teviot, 1975
John Titford, 2004
Mrs Jean Tooke, 1992
Peter Towey, 2015
Ian Waller, 2011
Cliff Webb, 1981
James Willerton, 2002
William Michael Wood, 2008
Dr David Wright, 2009

We are sorry to report that Dr Peter Spufford died in 2017.

Awards

The Board of Trustees is able to recognise the contribution of members, non-members and appropriate organisations through

the award of a Certificate of Appreciation. His Royal Highness Prince Michael of Kent has graciously agreed that a special award may be made from time to time bearing his name. In 2017, the Prince Michael of Kent Award was not awarded.

The Society commenced a new award during 2013 to recognise individuals and organisations who did not qualify for Fellowship under the five year membership rule. It is for recognition of efforts and activities that have made some exceptional contribution to genealogy to the benefit of anyone wishing to study family history. The Certificate of Recognition was awarded in its fifth year to the Australian Society of the Lacemakers of Calais for providing a forum for researching the migration and genealogy of Australian lacemakers from Nottingham and Calais. It was also awarded to Mr Peter Pretlove in recognition of his skill and 13 years spent editing the newsletter of the John & Frances West Family Group.

In 2017, Certificates of Appreciation were awarded to Susan Deacon, Neil Fludger, Frances Hornby, Yvonne Seymour, Di Swinfield and Geoff Swinfield.

Volunteers

The Society is supported by some very committed and dedicated volunteers in various capacities.

We are indebted to our wonderful and committed team of volunteers, without whom the Society would not be able to provide a service. We sincerely thank all the volunteers who carried out different tasks in the Society for the past year and look forward to working together in the New Year.

During the closed week in 2017 a huge team of volunteers helped move all of our material out of the Winter Palace back into the Society in a very short time span. The cost of the lease was to be doubled so this has relieved the Society of a large financial burden but obviously added to our space issues. Volunteers and staff worked very hard on this and Claire Bullen did very well in sourcing some extra shelving. As much was done as possible to accommodate the material. Volunteers continued to work on the material throughout the year with relocating and re-cataloguing. A follow up was due to be done in closed week 2018.

The enormous help received to move in approximately 60,000 microfilms has already been mentioned under the Library section but it cannot be stressed enough how much we thank the volunteers. The effort they put in to achieve the task in the time frame and under such hot conditions was tremendous.

Second Hand Book Sale - all books that were withdrawn from stock were sorted and listed for the second-hand book sale. As a new venture, some of the books are now also being listed online and are available through the online bookshop on our website at www.sog.org.uk/books-courses/books-publications/category/antiquarian-second-hand-books/

In addition to the library volunteers we have many others helping us throughout the Society in different capacities and from home with indexing and web monitoring. Where possible we name volunteers throughout this report but when not possible we would like to thank all the volunteers that help us; they are greatly appreciated.

In recognition of how much we rely on our volunteers a new post of a Volunteer Manager was created during the year. This post will enable current volunteers to feel more included and part of the organisation. It is also aimed at encouraging more people to join us in a voluntary capacity. We hope to increase our teams across the Society.

A volunteers' Christmas party was held in December to thank those who had helped the Society during the course of the year.

Fundraising

Fundraising has remained stable and members have continued to support us financially and we thank all those who can and do.

The Friends of the Society initiative continued and in 2017 raised £7,014 (2016: £7,191).

The Society would like to encourage people to make a regular standing order donation of any sum small or large, monthly or annually with our Fund for the Future programme. Income during 2017 was £1,374 (2016: £1,517). Details can be found on our website.

Legacies did well with generous bequests adding to the overall total.

Little has changed in 2017 and we have no plans as yet to reinstate a paid fundraiser.

We do however feel we should recommence looking at fundraising and in 2018 will be creating a new Fundraising Development Plan Working Group.

Finance Section

Treasurer's Report

The Society set a breakeven budget for 2017 following the work achieved to reduce the deficit in prior years. A combination of strategic focus, strong cost management after the restructuring exercise of last year and generous legacies, resulted in a surplus in excess of £24,000.

As such generosity cannot and should not be relied upon to achieve a similar position in 2018, together with the need to continue to develop the digital offering before focusing on increasing membership numbers, the Society has set a manageable deficit budget. The good surplus achieved in 2017 gives us the ability to carry a temporary deficit. The Society has drawn up actions to address this deficit. Plans are already well advanced to increase income in 2018 and beyond with the creation of new Working Groups. The Society remains confident in its ability to return to a surplus in the near future.

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charitable group for the year ended 2017. The Trustees have adopted the provisions of the Accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Trustees' Responsibility Statement for the year ended 31 December 2017

The Trustees (who are also the directors of The Society of Genealogists for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees have forecast the level of free reserves (that is those funds not tied up in fixed assets, and designated and restricted funds) the Charity will require to sustain its operations and make appropriate adjustments should there be a material reduction in the Charity's income. The Trustees consider that the most appropriate level of free reserves is a sum equivalent to six months of the Charity's running costs estimated at £300,000. The current level is £300,336. It is the Trustees' view that the balance of income and expenditure should be managed to maintain the appropriate level of free reserves.

The Trustees recognise their responsibilities in relation to section 162A of the Charities Act 2011 with regards to fundraising. In 2017 the Charity was not actively fundraising. A new Fundraising Development Working Party has been commenced in 2018 and policies will be drawn up for all fundraising activities as a part of this process.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable group's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by the Board of Trustees on 24 April 2018 and signed on its behalf by:

Angela Buckley

Angela Buckley
Chairman

24 April 2018

Laura Doyle

Laura Doyle
Treasurer

24 April 2018

Report of the Independent Auditors

to the Trustees of The Society Of Genealogists

We have audited the consolidated and parent charitable company's financial statements of The Society of Genealogists for the year ended 31 December 2017 on pages 17 to 32. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice, including the Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland').

This report is made solely to the charitable company and group's Trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that I might state to the charitable group and company's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and auditor

As explained more fully in the Trustees' Responsibility Statement set out on page 15, the Trustees (who are also the directors of the charitable group and company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the

knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 December 2017 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements. In light of the knowledge and understanding of the charitable group and company and its environment obtained in the course of the audit, any material misstatements have been identified in the Directors' Report.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the group and parent charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Richard Place Dobson Services Limited

Statutory Auditors

Chartered Accountants

1-7 Station Road, Crawley, West Sussex RH10 1HT

Date: 24 April 2018

Richard Place Dobson Services Limited is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006.

Society of Genealogists

Consolidated Statement of Financial Activities for the year ended 31 December 2017

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
INCOME FROM						
Donations and legacies	2	63,335	-	-	63,335	58,396
Charitable Activities						
Membership income	4	399,897	-	-	399,897	403,348
Library income		2,130	-	892	3,022	6,563
Event income		65,471	-	-	65,471	70,611
Genealogy income		2,367	-	-	2,367	1,960
Book shop and publications		59,612	-	-	59,612	59,009
Investment Income	3	1,877	-	-	1,877	1,287
Other Income		5,724			5,724	3,652
Total		<u>600,413</u>	<u>-</u>	<u>892</u>	<u>601,305</u>	<u>604,826</u>
EXPENDITURE						
Cost of Raising Funds	5	1,181	-	-	1,181	1,145
Charitable Activities						
Membership expenditure	6	151,626	-	-	151,626	139,036
Library expenditure		222,035	-	2,666	224,701	214,755
Event expenditure		123,332	-	-	123,332	113,687
Genealogy expenditure		20,928	-	-	20,928	20,127
Bookshop, magazine & publications expenditure		55,231	-	-	55,231	91,904
Total		<u>574,332</u>	<u>-</u>	<u>2,666</u>	<u>576,998</u>	<u>580,654</u>
NET INCOME/(EXPENDITURE)		26,081	-	(1,774)	24,307	24,172
Transfers between funds	18	<u>(1,144)</u>	<u>1,499</u>	<u>(355)</u>	<u>-</u>	<u>-</u>
Net movement in funds before gains and losses on investments		24,937	1,499	(2,129)	24,307	24,172
Gain on revaluation of fixed assets		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,189,249</u>
RECONCILIATION OF FUNDS						
Net movement in funds		24,937	1,499	(2,129)	24,307	2,213,421
Total Funds brought forward		<u>275,399</u>	<u>3,075,122</u>	<u>32,224</u>	<u>3,382,745</u>	<u>1,169,324</u>
Total Funds carried forward		<u><u>300,336</u></u>	<u><u>3,076,621</u></u>	<u><u>30,095</u></u>	<u><u>3,407,052</u></u>	<u><u>3,382,745</u></u>

Society of Genealogists

Consolidated Balance Sheet at 31 December 2017

Consolidated

	Note	Unrestricted fund £	Designated fund £	Restricted fund £	2017 Total funds £	2016 Total funds £
Fixed Assets						
Tangible assets	13	<u>83,079</u>	<u>3,076,621</u>	<u>-</u>	<u>3,159,700</u>	<u>3,129,394</u>
Current Assets						
Stock of goods for resale		24,013	-	-	24,013	27,084
Debtors	15	57,072	-	-	57,072	51,240
Cash at bank and in hand		<u>288,771</u>	<u>-</u>	<u>30,095</u>	<u>318,866</u>	<u>302,393</u>
		369,856	-	30,095	399,951	380,717
Creditors: Amounts falling due within one year	16	<u>(152,599)</u>	<u>-</u>	<u>-</u>	<u>(152,599)</u>	<u>(127,366)</u>
Net Current Assets		<u>217,257</u>	<u>-</u>	<u>30,095</u>	<u>247,352</u>	<u>253,351</u>
Total Assets less Current Liabilities		<u><u>300,336</u></u>	<u><u>3,076,621</u></u>	<u><u>30,095</u></u>	<u><u>3,407,052</u></u>	<u><u>3,382,745</u></u>
Funds	18					
Unrestricted funds:						
General fund					300,336	275,399
Designated fund					3,076,621	3,075,122
					3,376,957	3,350,521
Restricted funds:						
Restricted fund					30,095	32,224
TOTAL FUNDS					<u><u>3,407,052</u></u>	<u><u>3,382,745</u></u>

The charitable group is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2016.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable group keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the group and parent charitable company as at the end of each financial year and of its consolidated surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable group.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees on 24 April 2018 and were signed on its behalf by:

Angela Buckley

Angela Buckley - Chairman of Board of Trustees

Laura Doyle

Laura Doyle - Treasurer

Company Number 115703

Society of Genealogists

Charity Balance Sheet at 31 December 2017

Charity Only						
	Note	Unrestricted fund £	Designated fund £	Restricted fund £	2017 Total funds £	2016 Total funds £
Fixed Assets						
Tangible assets	13	83,079	3,076,621	-	3,159,700	3,129,394
Investments	14	20,000	-	-	20,000	20,000
		<u>103,079</u>	<u>3,076,621</u>	<u>-</u>	<u>3,179,700</u>	<u>3,149,394</u>
Current Assets						
Stock of goods for resale		24,011	-	-	24,011	27,084
Debtors	15	99,697	-	-	99,697	61,960
Cash at bank and in hand		<u>261,236</u>	<u>-</u>	<u>30,095</u>	<u>291,331</u>	<u>268,280</u>
		<u>384,944</u>	<u>-</u>	<u>30,095</u>	<u>415,039</u>	<u>357,324</u>
Creditors: Amounts falling due within one year	16	<u>(187,688)</u>	<u>-</u>	<u>-</u>	<u>(187,688)</u>	<u>(123,973)</u>
Net Current Assets		<u>197,256</u>	<u>-</u>	<u>30,095</u>	<u>227,351</u>	<u>233,351</u>
Total Assets less Current Liabilities		<u><u>300,336</u></u>	<u><u>3,076,621</u></u>	<u><u>30,095</u></u>	<u><u>3,407,051</u></u>	<u><u>3,382,745</u></u>
Funds	18					
Unrestricted funds:						
General fund					300,336	275,399
Designated fund					<u>3,076,621</u>	<u>3,075,122</u>
					3,376,956	3,350,521
Restricted funds:						
Restricted fund					<u>30,095</u>	<u>32,224</u>
TOTAL FUNDS					<u><u>3,407,051</u></u>	<u><u>3,382,745</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2016.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its consolidated surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees on 24 April 2018 and were signed on its behalf by:

Angela Buckley

Angela Buckley - Chairman of Board of Trustees

Laura Doyle

Laura Doyle - Treasurer

Company Number 115703

Society of Genealogists

Statement of Cash Flows and Consolidated Statement of Cash Flows for the year ended 31 December 2017

		Group
	Note	2017 2016
Cash used in operating activities	21	<u>67,538</u> <u>48,262</u>
Cash flows from investing activities		
Interest Income		1,877 1,287
Purchase of tangible fixed assets		(52,941) (10,690)
Cash provided by (used in) investing activities		<u>(51,064)</u> <u>(9,403)</u>
Cash flows from financing activities		- -
Increase (decrease) in cash and cash equivalents in the year		<u>16,474</u> <u>38,859</u>
Cash and cash equivalents at the beginning of the year		<u>302,393</u> <u>263,534</u>
Cash and cash equivalents at the end of the year		<u>318,867</u> <u>302,393</u>

Society of Genealogists

Notes to the Financial Statements for the year ended 31 December 2017

1. ACCOUNTING POLICIES

Basis of Accounting

Financial Statements

These financial statements for the year ended 31 December 2017 are prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 January 2015 when the charity elected to adopt FRS 102 for Smaller Entities.

Basis of Consolidation

The group accounts consolidate the accounts of the Society of Genealogists and its subsidiary undertaking drawn up to 31 December. As permitted by Section 480 of the Companies Act 2006, no separate statement of financial activities for the Society of Genealogists is presented.

Income

Income is recognised in the Statement of Financial Activities once the charity has entitlement to receipt and the amount can be measured with reasonable certainty. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Donations and legacies

Donations are accounted for gross when receivable, so long as they are capable of financial measurement. The Society recognises legacies when they have been informed they are to be in receipt of a legacy.

Grants

Grants receivable are recognised when there is reasonable assurance of their receipt, whether capital or revenue in nature. Grants are recognised on an accruals basis.

Membership income

Membership income represents subscriptions for membership of the charity and is recognised in the period to which it relates.

Event income

Event income represents sponsorship and entrance fees for events and is recognised in the accounts when the event takes place.

Genealogy income

Genealogy income represents sums paid for specific genealogical consultation.

Bookshop, magazine and publications income

Bookshop, magazine and publication income represents income from sales of genealogy books and the Society of Genealogist magazine and is recognised on the day the sale takes place.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Allocation of support costs basis

Staff support costs are by time allocation. All other support costs are by space allocation.

Society of Genealogists

Notes to the Financial Statements - continued for the year ended 31 December 2017

1. ACCOUNTING POLICIES CONTINUED

Tangible Fixed Assets and Depreciation

Tangible fixed assets other than books and manuscripts are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, for items over £250. No depreciation is provided on freehold land or on books, manuscripts, and typescripts, since it is the Society's practice to maintain these in a continual state of sound repair and any depreciation involved would not be material. Provision will be made should any permanent diminution in the value of these documents occur. The Charity has chosen to take advantage of the transitional relief available on adoption of FRS102-1A and have elected to include the land and building at its valuation which is its deemed cost for the purposes of these accounts. The rates currently used are as follows:

Freehold Building	- 2% straight line per annum Where residual value exceeds cost there will be no depreciation
Plant and machinery	- 50% straight line per annum
Furniture, fixtures, fittings, computers and equipment	- 20% or 25% on book value per annum
Microfilm	- 10% on book value per annum

Foreign Currency translation

Transactions denominated in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

Pensions

The charity operates a defined contribution scheme. The pension costs charged to the SOFA represent the amount of the contributions payable to the scheme in respect of the accounting period.

Taxation

No provision has been made for corporation tax or deferred tax as the charity is a registered charity and is therefore exempt.

Irrecoverable VAT

Irrecoverable VAT is included in Resources Expended within administration costs.

Operating Leases

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

Stocks

Stocks of publications and other items for sale are stated at the lower of cost and net realisable value, after providing for slow moving items.

Investments

The investment in the subsidiary is stated at cost less provision for any diminution in value.

Fund Accounting

The Unrestricted Fund consists of funds to be used for the purposes of the Charity at its discretion. Designated Funds are unrestricted funds which have been set aside by the trustees for particular purposes. The Restricted Fund consists of funds to be used for specific purposes determined by the donor.

Debtors, cash and creditors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any discounts due.

Society of Genealogists

Notes to the Financial Statements - continued for the year ended 31 December 2017

1. ACCOUNTING POLICIES CONTINUED

Basic financial assets

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Judgements and key sources of estimation uncertainty

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

Valuation of Library

The valuation of the books which are included within fixed assets is a material figure in the accounts and is based primarily on the historical cost value that the society paid a number of years ago. Given that the majority of these items are not available to be purchased on the open market, it has been estimated that their value has not fluctuated since the original cost incurred by the society. For insurance purposes the library is valued at £2,845,654.

Valuation of Land and Buildings

Freehold land and building is included in the accounts at historic cost. No depreciation is charged on the building on the basis that the estimated residual value is in excess of the cost included in the accounts and depreciation would be immaterial.

The Society has taken advantage of the transitional relief available on adoption of FRS102 to include land and buildings in the accounts at its valuation of £2,800,000 as at 29 April 2014. This valuation is on a freehold vacant possession value and was conducted by Gerald Eve LLP. On adoption this valuation has become deemed cost.

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

2. DONATIONS AND LEGACIES

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
Grants and donations received	12,096	-	12,096	19,841
Legacies	51,239	-	51,239	38,555
	<u>63,335</u>	<u>-</u>	<u>63,335</u>	<u>58,396</u>

3. INVESTMENT INCOME

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
	1,877	-	1,877	1,287
	<u>1,877</u>	<u>-</u>	<u>1,877</u>	<u>1,287</u>

4. INCOME FROM CHARITABLE ACTIVITIES

Membership Income comprises:

	2017 £	2016 £
Subscriptions	392,266	394,732
Magazine	4,212	4932
Entrance fees and lost cards	3,419	3,684
	<u>399,897</u>	<u>403,348</u>

The magazine costs have been moved to membership in 2016 as it is a membership service not a commercial publication.

5. COST OF RAISING FUNDS

Other Trading activities

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
Fundraising costs	<u>1,181</u>	<u>-</u>	<u>1,181</u>	<u>1,145</u>

6. CHARITABLE ACTIVITIES COSTS

2017 Resources expended include:

	Direct staff costs £	Direct other costs £	Support costs £	2017 Total £
Charitable activities				
Membership expenditure	49,363	67,132	35,131	151,626
Library expenditure	103,379	28,055	93,267	224,701
Event expenditure	70,220	31,819	21,293	123,332
Genealogy expenditure	20,928	-	-	20,928
Bookshop & publications expenditure	26,220	13,423	15,588	55,231
	<u>270,110</u>	<u>140,429</u>	<u>165,279</u>	<u>575,818</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

6. CHARITABLE ACTIVITIES COSTS CONTINUED

2016 Resources expended include:	Direct staff costs £	Direct other costs £	Support costs £	2016 Total £
Charitable activities				
Membership expenditure	34,959	69,997	34,080	139,036
Library expenditure	96,780	25,082	92,893	214,755
Event expenditure	61,583	31,348	20,756	113,687
Genealogy expenditure	20,118	9	-	20,127
Bookshop & publications expenditure	59,889	16,930	15,085	91,904
	<u>273,329</u>	<u>143,366</u>	<u>162,814</u>	<u>579,509</u>

7. SUPPORT COSTS

Support costs for 2017:

	Staff costs £	Staff Depreciation £	Premises costs £	Administration costs £	2017 Total £
Charitable activities					
Membership expenditure	19,534	1,472	4,667	9,458	35,131
Library expenditure	23,674	19,213	45,572	4,808	93,267
Event expenditure	10,700	1,461	4,230	4,902	21,293
Bookshop & publications expenditure	9,093	489	1,489	4,517	15,588
	<u>63,001</u>	<u>22,635</u>	<u>55,958</u>	<u>23,685</u>	<u>165,279</u>

Support costs for 2016:

	Staff costs £	Premises Depreciation £	Administration costs £	2016 costs £	Total £
Charitable activities					
Membership expenditure	18,768	1,471	4,855	8,986	34,080
Library expenditure	21,710	19,203	47,412	4,568	92,893
Event expenditure	10,237	1,460	4,402	4,657	20,756
Bookshop & publications expenditure	8,755	489	1,549	4,292	15,085
	<u>59,470</u>	<u>22,623</u>	<u>58,218</u>	<u>22,503</u>	<u>162,814</u>

8. NET INCOME/(EXPENDITURE)

Net Income/(expenditure) is stated after charging:

	2017 £	2016 £
Auditors remuneration - current year Charity	5,525	4,500
Auditors remuneration - current year Company	500	500
Auditors remuneration - non audit services	250	492
Depreciation	<u>22,635</u>	<u>22,623</u>

Society of Genealogists

Notes to the Financial Statements - continued for the year ended 31 December 2017

9. TRUSTEES REMUNERATION AND BENEFITS

The directors of the company, being members of the Board of Trustees, received no emoluments during the year (2016: £nil). However, travelling expenses to the amount of £121 (2016: £643) were reimbursed to 2 (2016: 6) committee members for travel to Society related activities.

10. STAFF COSTS

	2017 £	2016 £
Wages and salaries	298,045	295,820
Social security cost	21,094	24,100
Pension cost	15,153	14,024
	<u>334,292</u>	<u>333,944</u>

The average number of full time equivalent employees during the year was made up as follows:

	2017 Number	2016 Number
Direct charitable activities	13	14
Governance	3.0	3.0
	<u>16.0</u>	<u>17.0</u>

No employee had emoluments in excess of £60,000 in the year (2016: none).

	2017 £	2016 £
Remuneration for key members of staff:	<u>143,389</u>	<u>145,253</u>

11. FINANCIAL PERFORMANCE OF THE CHARITY

The consolidated statements of financial activities includes the results of the charity's wholly owned subsidiary, Society of Genealogists Enterprises Limited. The summary financial performance of the charity alone is:

	2017 £	2016 £
Incoming resources	564,561	569,761
Building Revaluation	-	2,189,249
Gift aid from subsidiary company	36,219	35,065
	<u>600,779</u>	<u>2,794,075</u>
Expenditure on charitable activities	(576,473)	(580,654)
Net incoming resources	24,306	2,213,421
Total funds brought forward	3,382,745	1,169,324
Total funds carried forward	<u>3,407,051</u>	<u>3,382,745</u>
Represented by:		
Restricted income funds	30,095	32,224
Designated funds	3,076,621	3,075,122
Unrestricted income funds	300,336	275,399
	<u>3,407,052</u>	<u>3,382,745</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

11. FINANCIAL PERFORMANCE OF THE CHARITY CONTINUED

The consolidated statements of financial activities includes the results of the charity's wholly owned subsidiary, Society of Genealogists Enterprises Limited. The summary financial performance of the subsidiary alone is:

The trading results of the subsidiary company are set out as follows:

	2017	2016
	£	£
Turnover	63,865	74,303
Donation	-	-
Interest receivable	-	-
Total income	63,865	74,303
Cost of sales	-	-
Distribution cost	-	-
Administrative expenses	27,646	39,238
Corporation Tax	-	-
Donation to Society	36,219	35,065
Total expenditure	63,865	74,303
Net income from trading	-	-

At 31 December, the aggregate amount of this company's assets, liabilities, share capital and reserves was:

	2017	2016
	£	£
Fixed assets	-	-
Current assets	76,799	87,196
Creditors: amounts falling due within one year	(56,799)	(67,196)
	20,000	20,000
This represented:		
Share capital	20,000	20,000
Reserves		
	20,000	20,000

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

12. 2016 STATEMENT OF FINANCIAL ACTIVITIES BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £
INCOME FROM				
Donations and legacies	58,396	-	-	58,396
Charitable activities				
Membership income	403,348	-	-	403,348
Library income	2,738	-	3,825	6,563
Event income	70,611	-	-	70,611
Genealogy income	1,960	-	-	1,960
Book shop and publications	59,009	-	-	59,009
Investment Income	1,287	-	-	1,287
Other Income	3,652	-	-	3,652
Total	<u>601,001</u>	<u>-</u>	<u>3,825</u>	<u>604,826</u>
EXPENDITURE ON				
Cost of raising funds	1,145	-	-	1,145
Charitable activities				
Membership expenditure	139,036	-	-	139,036
Library expenditure	212,820	-	1,935	214,755
Event expenditure	113,687	-	-	113,687
Genealogy expenditure	20,127	-	-	20,127
Bookshop, magazine & publications expenditure	91,904	-	-	91,904
Total	<u>578,719</u>	<u>-</u>	<u>1,935</u>	<u>580,654</u>
NET INCOME/(EXPENDITURE)	22,282	-	1,890	24,172
Transfers between funds	1,219	(819)	(400)	-
Net movement in funds	23,501	(819)	1,490	24,172
Gain on revaluation of fixed assets	-	2,189,249	-	2,189,249
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>251,898</u>	<u>886,692</u>	<u>30,734</u>	<u>1,169,324</u>
Total funds carried forward	<u>275,399</u>	<u>3,075,122</u>	<u>32,224</u>	<u>3,382,745</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

13. TANGIBLE FIXED ASSETS

Group	Freehold Land and Buildings £	Building Development £	Books, Manuscripts & Typescripts £	Furniture, Fixtures and Fittings £	Microforms £	Total £
Cost or Valuation						
At 1 January 2017	3,127,264	4,539	220,919	555,128	159,383	4,067,233
Additions	32,605	-	1,894	18,442	-	52,941
Revaluation of building	-	-	-	-	-	-
At 31 December 2017	<u>3,159,869</u>	<u>4,539</u>	<u>222,813</u>	<u>573,570</u>	<u>159,383</u>	<u>4,120,174</u>
Depreciation						
At 1 January 2017	327,264	-	-	475,395	135,180	937,839
Charge for the year	-	-	-	19,635	3,000	22,635
At 31 December 2017	<u>327,264</u>	<u>-</u>	<u>-</u>	<u>495,030</u>	<u>138,180</u>	<u>960,474</u>
Net Book Value						
At 31 December 2017	<u>2,832,605</u>	<u>4,539</u>	<u>222,813</u>	<u>78,540</u>	<u>21,203</u>	<u>3,159,700</u>
At 31 December 2016	<u>2,800,000</u>	<u>4,539</u>	<u>220,919</u>	<u>79,733</u>	<u>24,203</u>	<u>3,129,394</u>
Charity	Freehold Land and Buildings £	Building Development £	Books, Manuscripts & Typescripts £	Furniture, Fixtures and Fittings £	Microforms £	Total £
Cost or Valuation						
At 1 January 2017	3,127,264	4,539	220,919	543,532	159,383	4,055,637
Additions	32,605	-	1,894	18,442	-	52,941
Revaluation	-	-	-	-	-	-
At 31 December 2017	<u>3,159,869</u>	<u>4,539</u>	<u>222,813</u>	<u>561,974</u>	<u>159,383</u>	<u>4,108,578</u>
Depreciation						
At 1 January 2017	327,264	-	-	463,799	135,180	926,243
Charge for the year	-	-	-	19,635	3,000	22,635
At 31 December 2017	<u>327,264</u>	<u>-</u>	<u>-</u>	<u>463,799</u>	<u>138,180</u>	<u>929,243</u>
Net Book Value						
At 31 December 2017	<u>2,832,605</u>	<u>4,539</u>	<u>222,813</u>	<u>98,175</u>	<u>21,203</u>	<u>3,179,335</u>
At 31 December 2016	<u>2,800,000</u>	<u>4,539</u>	<u>220,919</u>	<u>79,733</u>	<u>24,203</u>	<u>3,129,394</u>

The valuation of books, manuscripts and typescripts is a 1952 professional valuation amounting to £8,195. Additions since then have been included at cost. The insured value of books, manuscripts, typescripts, microform, plant and machinery, fixtures and fittings is £2,845,654 (2016: £2,793,024).

The freehold land and buildings have been revalued and deemed as at cost as per FRS102. The cost being ascertained as £2,800,000 by Gerald Eve LLP on 29 April 2014. This year a major refurbishment was carried out and this has been added to the building value.

The majority of fixed assets of the society are used for direct charitable activities. The assets used for non-charitable activities are of immaterial value and therefore have not been disclosed separately in the financial statements.

The freehold property is the subject of a legal charge dated 12 October 2001 in respect of all bank borrowings. Currently there are no such borrowings.

The Building Development is for sums spent on the proposed roof top building development.

Plant and Machinery has been fully written off and no longer included.

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

14. FIXED ASSETS INVESTMENTS

Shares in group
undertakings
£

Market Value	
At 1 January 2017 and 31 December 2017	<u>20,000</u>
Net Book Value	
At 31 December 2017	<u><u>20,000</u></u>
At 31 December 2016	<u><u>20,000</u></u>

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Society of Genealogists Enterprises Limited

Nature of business: Providers of Genealogy material

Class of share:	holding		
Ordinary	100%		
		2017	2016
		£	£
Aggregate capital and reserves		20,000	20,000
Profit/(loss) for the year		<u>-</u>	<u>-</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2017	2016	2017	2016
	£	£	£	£
Trade debtors	10,075	12,017	3,290	7,698
Group undertakings				
Amount owed by subsidiary undertakings	-	-	50,561	12,304
Other debtors	25,845	26,470	24,694	26,098
Taxation and social security	4,271	-	4,271	3,107
Prepayments and accrued income	16,881	12,753	16,881	12,753
	<u>57,072</u>	<u>51,240</u>	<u>99,697</u>	<u>61,960</u>

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Charity	
	2017	2016	2017	2016
	£	£	£	£
Trade creditors	18,640	11,784	18,640	11,149
Amounts due to subsidiary	-	-	41,326	-
Taxation and social security	5,737	10,187	-	7,929
Other creditors	-	2,934	-	2,934
Accruals and deferred income	128,222	102,461	127,722	101,961
	<u>152,599</u>	<u>127,366</u>	<u>187,688</u>	<u>123,973</u>

	Group		Charity	
	2017	2016	2017	2016
	£	£	£	£
Deferred income brought forward	92,931	92,981	92,931	92,981
Released to income in the year	(92,931)	(92,981)	(92,931)	(92,981)
Income deferred in the year	101,862	92,931	101,862	92,931
Deferred income carried forward	<u>101,862</u>	<u>92,931</u>	<u>101,862</u>	<u>92,931</u>

17. OPERATING LEASE COMMITMENTS

There are no operating lease commitments.

18. RESTRICTED FUNDS

Restricted funds of group and charity:

	At 01.01.2017	Incoming Resources	Resources Expended	Transfers	At 31.12.2017
	£	£	£	£	£
Fellows fund	226	-	-	-	226
Library funds	27,250	862	(1,383)	(355)	26,374
Binding funds	4,748	30	(1,283)	-	3,495
	<u>32,224</u>	<u>892</u>	<u>(2,666)</u>	<u>(355)</u>	<u>30,095</u>

2016

Restricted funds of group and charity:

	At 01.01.2016	Incoming Resources	Resources Expended	Transfers	At 31.12.2016
	£	£	£	£	£
Fellows fund	226	-	-	-	226
Library funds	25,910	3,675	(1,935)	(400)	27,250
Binding funds	4,598	150	-	-	4,748
	<u>30,734</u>	<u>3,825</u>	<u>(1,935)</u>	<u>(400)</u>	<u>32,224</u>

The **Fellows Fund** is to be used by the Fellows for any purpose deemed appropriate.

The **Library Funds** are to be used specifically for library purchases. The transfer to unrestricted funds represents capital expenditure incurred in the year.

The **Binding Funds** are to be used towards the cost of binding records.

The **Halstead donation** is intended to fund the purchase of library equipment.

Society of Genealogists

Notes to the Financial Statements - continued
for the year ended 31 December 2017

18. RESTRICTED FUNDS CONTINUED

2017

Designated funds of group and charity:

	At 01.01.2017	Incoming Resources	Resources Expended	Transfers	At 31.12.2017
	£	£	£	£	£
Land and Buildings	2,800,000	-	-	32,605	2,832,605
Library Fund (Books, Manuscripts, Microform)	245,122	-	-	(1,106)	244,016
Development Fund	30,000	-	-	(30,000)	-
	<u>3,075,122</u>	<u>-</u>	<u>-</u>	<u>1,499</u>	<u>3,076,621</u>

2016

Designated funds of group and charity:

	At 01.01.2016	Incoming Resources	Resources Expended	Transfers/ Revaluations	At 31.12.2016
	£	£	£	£	£
Land and Buildings	610,751	-	-	2,189,249	2,800,000
Library Fund (Books, Manuscripts, Microform)	245,941	-	-	(819)	245,122
Development Fund	30,000	-	-	-	30,000
	<u>886,692</u>	<u>-</u>	<u>-</u>	<u>2,188,430</u>	<u>3,075,122</u>

The development fund represents funds put aside by the Trustees to be used in development of the charity. This was used for a major refurbishment in 2017.

The Library fund represents the funds of the charity that are to be used to add to the holdings of the library.

The land and buildings fund represents the funds of the charity that are tied up in the land and the buildings that the charity operates out of.

19. RELATED PARTY TRANSACTIONS

Prior permission by the Charity Commission has been given for Trustees to receive lecture fees and any authors royalties.

20. STATUS OF THE SOCIETY

The Society is a company limited by guarantee and does not have a share capital. The liability of members is limited to £2 each.

21. RECONCILIATION OF NET MOVEMENT OF FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

Group

	2017	2016
Net movement in funds	24,306	24,172
Add back depreciation charge	22,635	22,623
Deduct interest income	(1,877)	(1,287)
Decrease (increase) in stock	3,073	2,054
Decrease (increase) in debtors	(5,832)	(116,556)
(Decrease) increase in creditors	25,233	117,256
Net cash used in operating activities	<u>67,538</u>	<u>48,262</u>